

AUSTINMER PUBLIC SCHOOL P & C ASSOCIATION
MINUTES OF COMMITTEE MEETING HELD 9 JUNE 2010

Chair: Steve Jenkins

Minutes: Peter Holmes

Attendance: Steve Jenkins, Peter Holmes, Elaine Byrne, Sheralea Rae, Miriam Waldron, Lisa Vezgoff, Michelle Denman, Leanne Pattinson, Joy Soper, Nick McLaren, Julie Fitch

Start: 7:35pm

End: 9:40pm

WELCOME

The Chairperson welcomed all in attendance to the meeting.

APOLOGIES

Paul Petersen, Scott Bulliman.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Motion	
To accept minutes of previous meeting held 5 May 2010.	Moved: Leanne Pattinson
	Seconded: Sheralea Rae
	Carried

MATTERS ARISING FROM PREVIOUS MEETING

Peter tabled a copy of the letter forwarded to Verity Firth, Minister for Education, expressing support for the introduction of Ethics Classes in NSW Primary Schools to operate as a compliment to Scripture/SRE Classes.

Peter tabled a form letter prepared together with an information leaflet intended to be made available to parents who support the introduction of an ethics based program to sign and send individually to the local MP, Paul McLeay, and the Minister for Education.

PRESIDENT'S REPORT

Dispensed with.

PRINCIPAL'S REPORT

The principal's report was tabled. Joy Soper spoke to the report in the absence of Paul Petersen.

- It is expected that the hall will be completed at the end of Term 2 and available in Term 3.
- Additional demountable classrooms on track for installation during the Term 2/3 break.
- E Beam demonstration organised for 8:30am on 16 June 2010 by Joy Soper. Contact her for further information.
- Paul wants to move towards the school newsletters being distributed on a majority basis electronically. The proposal is to set up email accounts for all students which stay with the child for all of their school life and will not lead to bounce backs as a result of change of ISP's by parents (as is not an uncommon occurrence).

Motions	
The P&C endorse the school's proposal to distribute the school newsletter in electronic format by the most effective method.	Moved: Steven Jenkins Seconded: Leanne Pattinson Carried
To accept principal's report	Moved: Leanne Pattinson Seconded: Steven Jenkins Carried

TREASURER'S REPORT

The treasurer's report was tabled by Elaine Byrne. Noted account balances as follows:-

1. P&C Account: \$19,265.83
2. BSC Account: \$12,476.03
3. Canteen Account: \$3,079.90

Treasurer recommends an increase in BSC fees as presently losing approx \$500 per month. Noted that the BSC committee will be meeting before the next executive committee meeting.

BSC Subcommittee to consider the Treasurer's recommendations in relation to a fee increase and to report back to the executive prior to the next meeting.

Noted next P&C Subcommittee meeting to be held on 24 June 2010.

Treasurer also recommended transfer of \$4,000 from canteen account to P&C account.

Treasurer also recommended transfer of \$4,000 from BSC account to a new account to cover statutory and other liabilities.

There was general discussion on all matters.

Motion	
The committee authorise the transfer of \$4,000 from the Canteen account to the P&C account	Moved: Miriam Waldron Seconded: Steven Jenkins Carried
The committee direct the Treasurer to establish a fourth bank account entitled "Austinmer Public School P&C Liabilities Account".	Moved: Joy Soper Seconded: Peter Holmes Carried
Resolution	
The committee direct the transfer of the sum of \$4,000 from the BSC account to the Austinmer P&C Liabilities Account to cover long service leave and other statutory entitlements of employees.	Moved: Elaine Byrne Seconded: Sheralea Rae Carried
Motion	
To accept the Treasurer's Report	Moved: Sheralea Rae Seconded: Miriam Waldron Carried

SECRETARY'S REPORT

Scott Bulliman was absent owing to ill health. Secretary's report adjourned to next meeting.

GENERAL BUSINESS

A. Subcommittee Reports

1. Grounds and Facilities Subcommittee – no report. Nothing to be attempted until after the hall is completed.
2. Events Subcommittee – The subcommittee has secured the use of the local Bunning's BBQ facilities in Wollongong to conduct a sausage sizzle on Saturday 31 August 2010 at 9am. Volunteers are needed.

Jodie, Tanya & Sheralea will organise this. No funds needed from the committee at this stage.

This operates on the basis that Bunning's provide the facilities but we provide everything else. Sheralea will work out a roster of volunteers and advise the committee what funds are needed for sausages, buns etc and if anything else is needed beyond reserves in canteen account.

3. Canteen Subcommittee – Sheralea addressed the committee. The new menu is working well. No requests or special needs at this stage.
4. Before School Care Subcommittee – Michelle addressed the meeting. A request made to set up Gmail accounts. Aim is to allow immediate contact between staff and parents using the service.
Next meeting of the BSC is 24 June 2010. Michelle will set it up so all further meetings are one week before the Executive Meetings in Terms 3 and 4.

Noted the committee will support any fundraising initiatives from the BSC intended to prop up their reserves and available funds.

5. Communications Subcommittee – Lisa addressed the committee. No issues.
6. Innovations Subcommittee:-
 - a) The Subcommittee wants to institute a survey of parents to determine what after school activities would be desirable.
 - b) P&C supports the distribution of a survey as to assisting the determination of appropriate after school activities. Recommended that the survey be distributed by attachment to a newsletter and electronically through the communication subcommittee.
 - c) Arts and Crafts Initiatives: Committee to advise course coordinator that she is permitted to provide information to class co-ordinators in order to allow interest in arts and crafts as an after school activity to be assessed. Noted that appropriate clearances would need to be obtained for allowing her to work with children and proper insurance would need to be verified. General discussion on proposed charge of \$25.00 per student. The committee considered this may be too high to attract much interest.
 - d) Pyjama Day: Agreed this could be treated as a fundraising activity for the BSC. Could be organised through Student Representative Committee (“SRC”) and Joy will organise this. Sheralea suggested we check with Uncle Toby’s as to sponsorship. We need volunteers to get this moving. Joy to put proposal to the PRC to assess interest.

B. Independent Fundraising

Miriam Waldron to her great credit has been individually fundraising for the school and has secured donations from local businesses of about \$500 with further monies to come. It is intended by Miriam to forward all this money to the school to fund the acquisition of additional E Beams.

Those local businesses who donate will get a Certificate. The school will supply those. The list of donors is to go in the newsletters. Raffles will be won at school once the hall opens. There are some 19 prizes which have been donated.

Joy noted that the money raised from the walkathon will also go to additional E Beam purchases.

C. Contingency Monies

Covered in Treasurer’s Report

D. Finance Subcommittee

This was formed last year in order to investigate a possible rationalisation of funds in BSC and canteen accounts which were considered surplus and to be transferred to the P&C account as an overall restructure.

It is noted that the Treasurer has continued this process and there no longer seems to be any need for the subcommittee to continue.

Motion: Finance subcommittee established in 2009 disbanded.	Moved: Peter Holmes Seconded: Steve Jenkins
	Carried

E. After School Care Issues with Transport

Not to be pressed further at this stage.

F. Ethic's Classes

Motions	
Committee approves the distribution of the draft letter to parents prepared by Peter in relation to Ethics Classes to be distributed through newsletter and/or in conjunction with Communications subcommittee.	Moved: Sheralea Rae Seconded: Miriam Waldron
	Carried

There being no further business the meeting closed at 9:40pm.

Confirmed as a true and correct record of the meeting of 10 June 2010.

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President